

## GBERBA Policy Board Minutes

Friday, January 11, 2019

Blue Earth County Ag Service Center – Mankato, MN

**Present:** Tom Appel, Tony Berg, Doug Christopherson, James Eigenberg, Rich Enger, Steve Flohrs, Larry Hansen, Don Kropp, Glen Mathiason, Neal Mensing, Bill Miller, John Shanahan, Tom Warmka and Clem Windschitl.

**Others Present:** Ashley Brenke, David Bucklin, Kay Gross, Jill Sackett Eberhart and Josh Votruba.

Chairman Glen Mathiason called the meeting to order at 1:02 p.m.

### Introductions

Agenda

Motion by Tony Berg, second by Clem Windschitl to approve the GBERBA agenda with the addition of BWSR – Financial Report – 40% Request for the Watonwan Watershed Resource Specialist Grant. Motion carried. All yes.

### Consent Agenda

Motion by Tom Warmka, second by Don Kropp to approve the Policy Board Meeting Agenda as presented. Motion carried, all yes.

### Meeting Minutes

November 9, 2018 – Policy Board and Technical Committee Meeting.

### 2019 Financial Institution Designation

United Prairie Bank as designated Financial Institution for GBERBA in 2019.

### 2019 United Prairie Bank – Line of Credit

Approve signing for the \$60,000 Line of Credit through the United Prairie Bank with Tom Warmka, Treasurer, as authorized signer and provide UPB the 2018 General Ledger and Budget.

### 2019 - United Prairie Signature Card - Check Signing

GBERBA check signing with changes – 2018 GBERBA Chairman, Secretary, Treasurer and Administrative Coordinator.

### 2019 IRS Mileage Rate

Mileage rate at \$0.58/mile

### 2019 Meeting Dates

### Financial Report

The Financial Report dated 12/1/18 to 12/31/18 was presented for the Board's review. Motion by Steve Flohrs, second by Rich Enger to approve the financial report as presented. Motion carried, all yes.

### Accounts Payable

Motion by Don Kropp, second by Tom Warmka to approve the accounts payable totaling \$29,814.05. Motion carried, all yes.

### GBERBA Cost-Share Contract Final Payment

John Frey	319-TMDL(07-04)	Cover Crops (56 acres)	Cost \$1,132.88	C-S \$849.66
John Rollings	319-TMDL(07-05)	Cover Crops (20 acres)	Cost \$715.40	C-S \$536.55
Naomi Schaetzke	319-TMDL(81-02)	Cover Crops (15 acres)	Cost \$669.00	C-S \$501.75

Motion by Neal Mensing, second by Larry Hansen to approve the Cost-Share contract final payments for Frey (\$849.66), Rollings (\$536.55) and Schaetzke (\$501.75). Motion carried, all yes.

### MAWQCP Contract Approval

Brian Millmann	MAWQCP(22-6-13)	Worksheet Completion	Incentive \$100.00
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Motion by Rich Enger second by Clem Windschitl to approve the MAWQCP incentive payments for Millman (\$100.00). Motion carried, all yes.

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**Election of 2019 Executive Board**

Nomination by Tom Appel, second by Tom Warmka for Neal Mensing as Chairman.

Motion Larry Hansen, second by Tony Berg to cast a unanimous ballot for Neal Mensing as Chairman. Motion carried, all yes.

Nomination by Glen Mathiason, second by Tom Warmka for Tom Appel as Vice Chairman.

Motion Glen Mathiason, second by Jim Eigenberg to cast a unanimous ballot for Tom Appel as Vice Chairman. Motion carried, all yes.

Nomination by Tom Warmka, second by Steve Flohrs to nominate Clark Lingbeek as Secretary.

Motion by John King, second Tony Berg to cast a unanimous ballot for Clark Lingbeek as Secretary. Motion carried, all yes.

Nomination by Glen Mathiason, second by Tom Appel to nominate Tom Warmka as Treasurer.

Motion by Larry Hanson, second by John King to cast a unanimous ballot for Tom Warmka as Treasurer. Motion carried, all yes.

Motion by Tony Berg, second by Don Kropp to nominate John Shanahan as Director.

Motion by Larry Hansen second by Rich Enger to cast a unanimous ballot for John Shanahan as Director. Motion carried, all yes.

Motion by Tony Berg, second by Tom Warmka to nominate Glen Mathiason as Director.

Motion by Tony Berg second by Tom Appel to cast a unanimous ballot for Glen Mathiason as Director. Motion carried, all yes.

Meeting continued by Chairman Neal Mensing.

**INFORMATION/ACTION**

**2019 Administrative and Technical Coordinator Contract**

Motion by Tom Warmka, second by Glen Mathiason to approve the 2019 GBERBA Contract for Service – Administrative and Technical Coordinator contract 52,000.00 with the Cottonwood SWCD. Motion carried, all yes.

**2019 Financial Coordinator Contract Extension**

Motion by Jim Eigenberg, second Steve Flohrs to approve the 2018 GBERBA Contract for Service – Financial Coordinator contract extension with the Martin SWCD. Motion carried, all yes.

**GBERBA 2019 Budget**

**GBERBA 2019 Dues**

Motion by Glen Mathiason, second by Clem Windschitl to approve the 2019 Dues, with no changes, totaling \$42,244 for GBERBA members. Motion carried, all yes.

**BWSR Final Financial – 40% Request**

Motion by Tom Appel, second by Rich Enger to approve the Request for Funding – BWSR Final Financial Report for the Watonwan Watershed Resource Specialist Grant totaling \$39,600.00. Motion carried, all yes.

**March Policy Board/Technical Committee Presentations**

Faribault County Soil Health Team; Mark Seely State Climatologist – or New Replacement (Idea); Southwest Lamberton Experiment – Axel Garcia – Soil Health – Climate; Bryce Anderson – Yankton Radio; MN Office Soil Health – BWSR/U of MN – Dr. Anna Cates; Jeff Strock – Drainage Water Management Research Practices – Wetland/Storage and/or stacked bioreactors; Impact of Surrounding Farms – land going in RIM/CREP – Watershed Area – Affects in Larger Watershed Areas – Both Up and Down Stream – Wetland Restoration.

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**Coordinator Report**

**★ MN Agricultural Water Quality Certification Program**

Update on progress made in areas 5 and 6 – See Certification Specialist Reports. Matthew Remer our MAWQCP Conservation Corps member completed his one year term on December 13. GBERBA was awarded another year long Corps position. The new Corps member for 2019 will be Lee Tapper. His start date is January 22, 2019.

**★2016 MPCA – 319 Drainage Grant**

An Outreach Booklet has been printed and will be sent to Drainage staff and elected officials to see conservation opportunities and potential in drainage systems.

*319 Drainage Grant:* Side inlet structures 50% cost share. These are federal dollars matched by state or local dollars.

**★2017 MPCA 319 Grant - Cover Crops and Alternative Tile Intakes**

An Implementation Policy Paper for the grant titled "Greater Blue Earth River Basin TMDL Implementation" has been developed and reviewed at the Technical meeting. This guidance document will be posted on the GBERBA website.

Cover crops: \$50.00 dollars per acre maximum, 75% cost share maximum (\$ 37.50 ac.), 80 acre size maximum per owner. Prioritization required. Alternative intakes: Rock and pattern tile. \$500.00 maximum and 50% cost share. These are federal dollars and require state or local match. Perforated risers, broom and other water quality intakes: \$200.00 maximum and 50% cost share. These are federal dollars and require state or local match.

**The grant amendment has been completed and all remaining cost share for projects including Alternative intakes, Side inlets, and Cover crops will be at 50% cost share. New grant policy papers have been generated.**

**★2017 CWF Grant- Multipurpose Drainage Management**

Multipurpose Drainage Management - \$301,200: Projects for this Drainage Grant will need to be located in public ditch sheds. **GBERBA member entire counties are eligible.** Priority parameters are developed to identify the eligible ditches. A guidance policy sheet is online.

**★One Watershed One Plan Planning Grants, Watonwan Watershed**

The Watonwan 2W2P Policy Board Consultant Selection Committee has completed its task and Houston Engineering Inc. has been hired to provide the consultant. The Steering committee met on December 21st with Charlie Sawdey the Watonwan 1W1P main plan writer and Drew Kessler from HEI. The Public Kick off meeting is scheduled for Monday, January 28, 2019.

**★2019 CWF Grant Results**

The 2019 Clean Water Fund Grant recommendations are out. At this point GBERBA was not selected for funding in the Multi-Purpose Drainage or the Accelerated Implementation Grant categories.

**★GBERBA Reporting**

January is a busy month for reporting to the state on grant progress.

**Staff Reports** – Emailed out to Policy and Technical Committee

**Agency Reports**

**BWSR** – Jill Sackett Eberhart – BWSR grants with annual reporting as of February 1, 2019. Capacity FY19 County Match portion will be coming out in February. Legislative Session has started and it is a budgeting year for 2020-2021. 1W1P planning grant round of funding could be sometime this spring.

**OTHER** – None.

The meeting was declared adjourned at 2:52 p.m. by Chairman Neal Mensing.

**Next meeting date:** Executive Meeting – February 8, 2019, 1:00 p.m.

Technical Meeting – January 23, 2019, 9:30 a.m.

Policy Board/Technical Committee Meeting – March 8, 2019, 9:30 a.m.

Secretary's signature of approved minutes \_\_\_\_\_ Date \_\_\_\_\_